

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

FEBRUARY 29, 2000

**FROM: GARY PENROD, SHERIFF  
SHERIFF'S DEPARTMENT**

**SUBJECT: AUTHORIZE PURCHASING AGENT TO ENTER INTO AN AGREEMENT WITH  
VOYAGER FLEET SYSTEMS, INC. FOR THE IMPLEMENTATION OF A SINGLE FLEET  
FUELNG CARD.**

**RECOMMENDATION:** Authorize Purchasing Agent to enter into an agreement with Voyager Fleet Systems, Inc., through a subscriber's clause in a State of California, Department of General Services contract, for the implementation of a single fleet fueling card.

**BACKGROUND INFORMATION:** On April 6, 1999, the Board of Supervisors authorized County Purchasing to enter into an agreement with Voyager Fleet Systems for the implementation of a single fleet fueling card for County Vehicle Services. The Sheriff's Department is requesting a similar agreement be approved for the Sheriff's vehicle fleet.

Voyager Fleet Systems, Inc. has developed a fuel credit card billing system with a single card that is honored by every major oil company and is currently accepted at 131,000 sites nationwide. Implementation of a single fleet card will enable the County to receive a single bill that includes the employee number and vehicle number for each transaction. This information will improve the accountability of how the Department purchases fuel from outside vendors. Other fleet billing systems were considered and it was determined that the Voyager Fleet System was the most widely accepted and did not charge a per card fee. The Voyager Fleet System is free to subscribers.

The State of California, Department of General Services, entered into Contract No. DGS-OFA-97FC with Voyager Fleet Systems on March 18, 1998. Section 10 of this contract provides that public entities, including the County, may participate in the fuel credit card program under the terms of the State's contract. The Sheriff's Department is requesting authorization for County Purchasing to enter into a service agreement with Voyager Fleet Systems, Inc. through the subscriber's clause and pursuant to the terms of the State contract.

Sheriff's Department vehicles are routinely refueled at County sites. However, in the event a vehicle requires refueling and is not in the vicinity of a County service center; the vehicle is refueled at a private gas station. Fuel credit cards are located in every Sheriff's Department vehicle in case refueling at a private gas station becomes necessary.

**REVIEW BY OTHERS:** This action has been reviewed the County Administrative Office, County Purchasing Department, and has been reviewed and approved as to form by Deputy County Counsel Kevin L. Norris.

**FINANCIAL IMPACT:** No additional cost to the County.

**SUPERVISORIAL DISTRICT(S):** All Districts

**PRESENTER:** Mr. Doug Hallen

Record of Action of the Board of Supervisors